



To our valued customers:

We continue to monitor the fast changing COVID-19 “coronavirus” situation and its potential impact on our employees and our business. Our primary concern continues to be the safety, welfare and health of our employees. Our initial focus has been on prevention.

So far we have.....

- Provided extra cleaning in the facility, specifically bathrooms, locker rooms, work spaces, conference rooms, labs and office spaces.
- Provided information, cleaning products and proper hygiene techniques to all.
- Minimized the risk to persons or family members with compromised immune systems, enabling them to telecommute.
- Instituted a no-visitor policy affecting sales persons and contractors to our building.
- Eliminated persons entering the building, other than essential personnel.
- Eliminated truck drivers from moving beyond the shipping/receiving doors.

Our efforts have enabled us to remain at virtually ***full strength and full employment***. As such, we ***remain Open for Business*** and will continue supplying you with our products. In some cases we have been able to increase production to assist you in efforts to meet increased demand or employ a reserve supply strategy.

Our suppliers have not raised any significant concerns regarding the availability of materials in the supply chain and in the limited instances where we have learned that there may be delays, we are proactively managing on hand inventory and ordering ahead as needed. The logistics companies are committed to ensuring that the transportation of goods remains uninterrupted so that products can move freely from place to place.

We believe we are doing many of the right things and thank you for your continued support of Key Polymer. As always, please contact us with any questions or concerns or suggestions.

Regards,

The Employees of Key Polymer